PROGRAM OVERVIEW
Student Affairs Assessment, Research, and Planning (SAARP) champions a culture of evidence and improvement within the Division of Student Affairs in support of student learning, development, and success. SAARP provides leadership to increase the institution’s knowledge about students, the educational environment, and institutional effectiveness to continuously improve student programs and services, and does so through service in support of outcomes-based assessment, data-driven decision-making, strategic planning, student-focused research, and professional education.

THE UNIVERSITY
East Carolina University is a constituent institution of the University of North Carolina System and has an enrollment of nearly 29,000 students, making it North Carolina’s fourth largest institution of higher learning. The main campus is adjacent to uptown Greenville, NC, a city of over 70,000 people. Greenville is the hub of the eastern North Carolina coastal plains and a business, medical, and educational center. It is 80 miles east of Raleigh, the state capital, accessible by highway and nearby airports, and within easy driving distance of coastal resorts.

REQUIREMENTS FOR CANDIDACY
Applicants should possess a bachelor’s degree and admission (or anticipated admission) in an accredited degree-granting graduate program at East Carolina University. Additionally, all applicants should be in good conduct and behavioral standing with East Carolina University, as well as with local, state, and federal laws.

SCOPE OF POSITION
Student Affairs Assessment, Research and Retention has an opportunity available for a Graduate Assistant during 2019-2020 with the possibility of extension through 2020-2021. The Graduate Assistant will support the work of SAARP and assist with department level projects. The qualified candidate will have training and/or experience in and an interest in research, evaluation, and assessment methodologies in support of evidence and improvement processes. The candidate should have strong analytic, organization, interpersonal, written and verbal communication skills along with commitment to principles of human research integrity. The candidate should be proficient with Microsoft Office and also have experience in using technologies such as Qualtrics, SPSS, NVivo, Sharepoint, Banner and social media platforms.

As a result of this Graduate Assistant position, students will have the opportunity to gain the following core competencies based on the ACPA/NASPA Professional Competency Areas for Student Affairs Practitioners:

- **Assessment, Evaluation, and Research (AER):** Focuses on the ability to use, design, conduct and critique qualitative and quantitative AER analyses; to manage organizations using AER processes and the results obtained from them; and to shape the political and ethical climate surrounding AER processes and uses on campus.
- **Student Learning & Development:** Addresses the concepts and principles of student development and learning theory. This includes the ability to apply theory to improve and inform student affairs practice, as well as understanding teaching and training theory and practice.

RESPONSIBILITIES
Responsibilities will include:

- quantitative and qualitative data gathering, analysis, data visualization, report writing
- web site content management
- data entry into spreadsheets
- data set management and analysis
- literature searches
- providing other assistance as requested

GA EMPLOYMENT DETAILS: PRIORITY APPLICATION DEADLINE DATE IS MARCH 15, 2019

- Dates of Employment: Expected work dates are August 16, 2019 – May 15, 2020 (TENTATIVE)
- Compensation: Stipend of $11,000 for 9 months. (fall and spring semesters)
- Out-of-state waiver and tuition/room/board ARE NOT PROVIDED.
- Filling of this position is contingent upon the availability of funds.

APPLICATION PROCESS
Apply for this position via e-mail: SA_ASSESSMENT@ECU.EDU. Application materials should include: a cover letter, current resume, and list of three references including name, phone number and email address. For additional information about this specific Graduate Assistantship, contact Linda Campion, Ph.D., Associate Director, at (252) 737-6140 or campion16@ecu.edu.